



Arranged Course Application

7600 Jefferson St. NE, Suite 24

Albuquerque, NM 87109 | info@ves.edu

Arranged Courses are available at the request of accepted VIU students to aid in the completion of their degree programs; these courses may be assigned a start date of the 1st or 15th of any given month and must be completed within 15 weeks of the assigned start date. Arranged Courses are to be completed through distance education; all coursework must be submitted within VIU's Populi portal. The non-refundable fee to request an Arranged Course is \$100, due upon submission of this application and payable within Populi. Students requesting Arranged Courses must show worthy academic performance to qualify. *Prerequisite courses for certain degree programs may be completed in the Arranged Course format.

This application must be submitted at least one month prior to the requested course start date and sent to the following address: 7600 Jefferson St. NE Suite 24, Albuquerque, NM 87109, or emailed to registrar@ves.edu.

Student Information

Student Name:		Date:
Student ID:	Phone: ()	Email:
Street Address:		
City:	State:	Zip:

Academic Information

Entrance Term:		Degree Program:
Arranged Course Requested:		Start-Date Requested:
Cumulative Credits Taken:	Enrollment Status: <input type="checkbox"/> Part time <input type="checkbox"/> Full Time <input type="checkbox"/> Online <input type="checkbox"/> Residential <input type="checkbox"/> Audit	
Projected Graduation Term:	Does your program require prerequisite courses? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Briefly explain your reason and need for this Arranged Course request:

By signing below, I understand that I am to complete this requested Arranged Course, and I agree to pay the Arranged Course Fee and all applicable tuition.

Student Signature: _____ Date: _____

Non-Discrimination policy: Veritas International University admits Christian students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. Veritas International University does not discriminate on the basis of race, age, ethnic background, color, nationality, or non-disqualifying handicap in its administration and education policies, scholarships, and other school-administered programs.

For VIU Use Only:

☐ Approved ☐ Unapproved

Start Date of Arranged Course Requested: _____

Faculty Member Assigned: _____

Committee Initials: President _____ date: _____ Academic Dean _____ date: _____ Registrar: _____ date: _____

Student G.P.A _____ Total credits completed: _____ Registrar Initials: _____

Number of Arranged Courses Enrollments: _____